



Coopersale Hall School

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HEADMISTRESS

MISS KAYE LOVEJOY CERT.ED., B.ED.(HONS)

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1 October 2014

Dear Parents

Welcome to my October Headmistress' letter. The school year is well underway and our new pupils, throughout the school are settling into their class routines.

We have a busy month ahead as you will see from our Dates List and I hope to see many of you at our various events.

Reminders

- No Dogs (unless dogs for the disabled) are permitted anywhere on school grounds or premises.
- Collecting Children - Please notify the office if anyone, other than the official parent/carer is collecting your child. Staff will not release children to any unknown adult (and never to a child) unless notified previously.
- Parking/Drop Off Lane - Please be thoughtful when parking and do not double park or make it awkward for a car to exit a space. The Drop Off Zone is NOT a parking area and parents dropping off children are requested to do so as quickly as possible.
- Parking - Occasionally we are asked by parents if they may leave their car for the day in the car park. We regret that we cannot offer this on a regular basis. However, if a parent requires parking for a particular purpose, they should contact the office. Car registrations are checked regularly against the list in the office to ensure that no 'strangers' are on site.
- Smoking - Please note that there should be no smoking anywhere within the school grounds and buildings.

Breakfast Club: If you wish your son/daughter to have breakfast provided and to allow them time to eat it, please ensure that they are in school by 8.15am. Breakfast Club runs from 7.30am – 8.35am.

Jewellery: Ear rings are not permitted at school. They can be torn unintentionally from the ears causing injuries. If a child has newly pierced ears, studs must be taped over for PE/Games lessons.

We would advise that ears should be pierced at the beginning of the Summer holiday so that the ear studs/rings can be removed easily when school begins in September.

Trainers: As the uniform list states – trainers should be predominately WHITE. This not only looks smarter but avoids pupils showing off and competition between pupils in wearing the latest designs.

Please ensure that all uniform items are named, including shoes.

Home/School Links

Contact Details/Medical Details: Please ensure that the office has your latest contact details/medical details. A copy of your child's Pupil Information Sheet is being sent home, so please check the details thoroughly and inform the office of any amendments required.

Flu Immunisation: On Wednesday 12 November, nurses from the NHS will be coming to school to administer flu jabs to all children from age 4. Further details to follow.

Website: Our website, including the School Calendar is updated regularly. Do check it for the latest information.

Charities: Our main charity this year will be Dream Factory which aims to grant the dreams of sick children. Our Early Years classes will be holding a cake sale in November to support this charity. This term we are also supporting the Epping Rotary Association Crocus to eradicate polio appeal. All children will be given a bulb, compost and pot to grow a crocus and make a donation to the charity.

Open Morning: Our Open Morning for prospective and current parents is on Friday, 10 October from 9.15am. Please let the office know if you would like to come along and see the school at work and refresh your memories of areas of the school with which you may be less familiar.

My thanks to FOCHS for their continued hard work and support for everyone at Coopersale Hall. FOCHS held a very successful welcome meeting for interested parents where the committee introduced themselves over cups of tea, coffee and cake.

Finally, well done to all our pupils who have taken part in some very active pursuits, from cross country running to a netball tournament to an overnight camp at Oaklands School, many more events are scheduled this month so do check your dates list carefully.

Forthcoming Events

October	Time	Year	Event
1st	All Day 1.30 – 3.00 3.45 Kick Off	4 3 5 & 6 Team	Trip to Copped Hall Ancient Egyptian workshop @ School Football Match v Stapleford Abbots @ Home
2nd	AM 4.30	6 5 & 6 By Invitation	Taster Day at St Edmunds Claybury Cross Country League
3rd	9.00	Early Years (Parents)	Early Year’s Parent Workshop – “Foundation Stage Profile”
6th	From 8.30am 3.30 to 4.45	Whole School 3 - 6	Individual Family & Group Photographs Gym Club Starts (Squad to follow at a later date)
7th	3.45 Kick Off	5 & 6 Team	Football Match v Chipping Ongar – Away
8th	9.00	Whole School	Harvest Festival Assembly – All Parents Welcome
9th	2.00-3.00 4.30	5 5 & 6 By invitation	Visit to Pelly Court to deliver Harvest Goods Claybury Cross Country League
10th	9.15-11.30		Open Morning
15th	AM/PM 3.45 Kick off	3 5 & 6 Team	Trip to the British Museum Football Match v Epping Juniors – Away NO ART CLUB
16th	4.30	5 & 6 By Invitation	Claybury Cross Country League
17th	AM/PM	Whole School	Book Fair Keep the Home Fires Burning – a review for Years 4 – 6
MONDAY 20 OCTOBER TO FRIDAY 31 OCTOBER – HALF TERM HOLIDAYS			
BACK TO SCHOOL MONDAY 3 NOVEMBER			

Yours sincerely



Kaye Lovejoy



OAK-TREE SCHOOLS is the group name of:

COOPERSALE HALL SCHOOL, EPPING OAKLANDS SCHOOL, LOUGHTON NORMANHURST SCHOOL, NORTH CHINGFORD

ADMINISTRATIVE/ACCOUNTS ADDRESS: 6-8 ALBION HILL, LOUGHTON, ESSEX IG10 4RA

GROUP MANAGING PRINCIPAL: MR MATTHEW HAGGER B.A.(HONS), M.ED., PGCE SCHOOLS PRINCIPALS: MR NICHOLAS HAGGER M.A. (OXON) MRS. ANN HAGGER CERT. ED.

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