

Coopersale Hall School



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HEADMISTRESS

MISS KAYE LOVEJOY CERT.ED., B.ED. (HONS)

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1 October 2015

Dear Parents

Welcome to my October Headmistress' letter. The school year is well underway and our new pupils, throughout the school are settling into their class routines. We also welcome our new Chef Manager, Karen Carruthers, who has taken over from Sharon Whybrew, who has moved on to Haberdasher Askes Boys' School.

We have a busy month ahead as you will see from our Dates List and I hope to see many of you at our various events.

REMINDERS

- Late arrivals – if you are late arriving at school, for any reason, please go directly to the office, to sign in, and not to the classrooms.
- Parents should not enter the school via the brown side gates before the official arrival/collection times as children are still in class and we do not wish them to be distracted!
- No Dogs (unless dogs for the disabled) are permitted anywhere on school grounds or premises.
- Collecting Children - Please notify the office if anyone, other than the official parent/carer is collecting your child. Staff will not release children to any unknown adult (and never to a child) unless notified previously.
- Parking/Drop Off Lane - Please be thoughtful when parking and do not double park or make it awkward for a car to exit a space. The Drop Off Zone is NOT a parking area and parents dropping off children are requested to do so as quickly as possible.
- One Way system – parents are requested to use the one way system when leaving the school premises, particularly when dropping off at Breakfast Club and at normal collection times.
- Parking - Occasionally we are asked by parents if they may leave their car for the day in the car park. We regret that we cannot offer this on a regular basis. However, if a parent requires parking for a particular purpose, they should contact the office. Car registrations are checked regularly against the list in the office to ensure that no 'strangers' are on site.
- Smoking - Please note that there should be no smoking anywhere within the school grounds and buildings.
- Please use the litter bins provided – litter is unsightly and can be dangerous to small children.
- Bags – it is helpful if children's bags are clearly identifiable – either by their names being printed on the outside or by a personal key fob
- **NO NUTS** in any form should be brought into school as there are several children with severe allergies.
- Children must not be left unattended in the school before 8.35am – if you wish to leave your child earlier please use breakfast club.

MANNERS AND ETIQUETTE

We like our pupils to have good manners, saying please and thank you as appropriate, standing aside for adults. We are encouraging all our pupils to use a knife and fork correctly to eat their main courses and spoons for desserts. We would appreciate your support in these areas, particularly with the younger children.

HOMEWORK CLUB

Please book a place for your son/daughter by 11am on the day to ensure supervision. Homework Club runs from 3.30-4.00pm for Year 2 and from 3.30-4.30pm for Years 3-6 on Mondays, Tuesdays and Thursdays. Homework should be done in Homework Club or at home, not in Breakfast Club.

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AFTER SCHOOL CLUBS COLLECTION

Please use the courtyard rear door when collecting children from clubs held in the main house (other than Tea Time) and not the main front door.

JEWELLERY

Earrings are not permitted at school. They can be torn unintentionally from the ears causing injuries. If a child has newly pierced ears, studs must be taped over for PE/Games lessons. We would advise that ears should be pierced at the beginning of the Summer holiday so that the ear studs/rings can be removed easily when school begins in September.

TRAINERS

As the uniform list states – trainers should be predominately WHITE. This not only looks smarter but avoids pupils showing off and competition between pupils in wearing the latest designs. *Please ensure that all uniform items are named, including shoes.*

CHARITIES

This term we have already supported Roald Dahl's *Marvellous* Children's Charity and we are grateful for your generous support. Our Early Years classes will also be holding a cake sale in October to support this charity. On 8 December, pupils are invited to wear a woolly jumper and pay a £1 to support Save The Children.

OPEN MORNING

Our Open Morning for prospective and current parents is on Friday, 8 October from 9.15am. Please let the office know if you would like to come along and see the school at work and refresh your memories of areas of the school with which you may be less familiar.

My thanks to FOCHS for their continued hard work and support for everyone at Coopersale Hall. FOCHS held a very successful welcome meeting for interested parents where the committee introduced themselves over cups of tea, coffee and cake.

LUNCHES AND SNACKS

Since the start of the Summer Term 2015 Chartwells have been increasing the range of fruit, crudités and healthy options on our menus. They have been training the Chefs at the three Oak-Tree Schools and have been advising us about various nutritious alternatives. Following feedback from our Coffee Mornings earlier this year, and as part of our healthy eating initiatives this half term, I pleased to inform you that the mid-morning snacks for all children have changed to fruit (apples, pears, bananas, raisins, cucumbers etc) or vegetables (carrot sticks) with a low-salt bread stick as an alternative.

WEBSITE

Our website, including the School Calendar is updated regularly. Do check it for the latest information. We tweet headline news several times each week so do look for us at [@CoopersaleHSch](https://twitter.com/CoopersaleHSch).

FORTHCOMING EVENTS

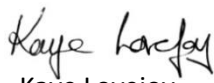
Thursday 1 October	Years 3 and 4 Swimming Lessons 4 x Year 6 children (by invitation) Felsted School trip - Design & Technology day Years 5-6 (by invitation) – Claybury Park Cross Country League 3.30 to 5.30pm
Friday 2 October	Parents Maths Workshop by Sarah Watson – All Parents from KS1 and KS2 welcome – 9am - Studio NO Art Club
Monday 5 October	Individual and Family Photograph being taken from 9am 3.30 to -5pm – Golf Lessons
Tuesday 6 October	FOCHS AGM – Library – 9am – All Parents Welcome

Thursday 8 October	Years 3 and 4 Swimming Lessons Year 6 Visit to St Edmunds – Taster Morning – am Years 5-6 (by invitation) – Claybury Park Cross Country League 3.30 to 5.30pm
Friday 9 October	Open Morning – All Parents Welcome – 9.15 to 11.15am – Creche facility available
Monday 12 October	Early Years Cake Sale – Bring a £1 (Roald Dahl’s Charity) No Golf Lessons today - tomorrow instead Livewire Rock Academy Sessions – Years 3 to 6 – 9.15am Swimming Gala at St Nicks – Years 3 to 6 (by invitation) 4.00 to 5.30pm
Tuesday 13 October	Last Golf Lesson of the term – 3.30 to 5pm
Thursday 15 October	Years 3 and 4 Swimming Lessons Year 5 Visiting Pelly Court - Giving out Harvest Gifts to the Elderly Years 5-6 (by invitation) – Claybury Park Cross Country League – 3.30 to 5.30pm
Friday 16 October	Year 4 Leeks Class Assembly – 9am Hall – Parents Welcome Year 5 Trip to Copped Hall – All Day No Art Club
MONDAY 19 TO FRIDAY 30 OCTOBER – HALF TERM HOLIDAY	
Monday 2 November	BACK TO SCHOOL
Thursday 5 November	Lower and Upper Kindergarten Parents Coffee Morning with Miss Lovejoy and Mr Hagger – 9am Garden Room Years 3 and 4 Swimming Lessons
Sunday 8 November	The Oak-Tree Fireworks Display at Oaklands 4.30 to 6.30pm - All welcome Epping Forest Remembrance Sunday Parade – Years 3 to 6 at 1.50pm
Wednesday 11 November	Year 4 Lane Class Assembly – 9am Hall – Parents Welcome
Thursday 12 November	Transition Classes Parent Coffee Morning with Miss Lovejoy and Mr Hagger – 9am Garden Room Years 3 and 4 Swimming Lessons Years 3 -6 (by invitation) Cross Country at High Ongar 1.15pm – Return 3.30pm
Friday 13 November	Art Club finishing at 4.45pm
Tuesday 17 November	Parents Evening – Transition to Year 6 – 4pm to 7pm
Thursday 19 November	Year 1 Parents Coffee Morning with Miss Lovejoy and Mr Hagger – 9am Garden Room Years 3 and 4 Swimming Lessons
Friday 20 November	Art Club finishing at 4.45pm
Tuesday 24 November	Year 1 Trip to Gunpowder Mills – Victorian Christmas -All Day
Wednesday 25 November	Parents Evening – Transition to Year 6 – 4pm to 6pm
Thursday 26 November	Year 6 Parents Coffee Morning with Miss Lovejoy and Mr Hagger – 9am Garden Room Years 3 and 4 Swimming Lessons (Last one for this term)
Friday 27 November	Art Club Finishing at 4.45pm
Monday 30 November	Transition, Year 1 and Year 2 Christmas Performance – 2pm Hall

- Tuesday 1 December Transition, Year 1 and Year 2 Christmas Performance – 2pm Hall
FOCHS – Christmas at Coopersale Hall – Mummy and Daddy Shop – Santa’s Grotto – Reindeers – Special Visitor
- Wednesday 2 December Lower and Upper Kindergarten Christmas Concert – 9am Hall
Upper Kindergarten Thomas Christmas Party - AM
Year 2 Singing Carols at Pelly Court to the Elderly – 2pm
KS2 Christmas Party 1.30 to 3.30pm
- Thursday 3 December Christmas Lunch For Everyone
Art Club Finishing at 4.45pm
Christmas Tree Festival at St John’s Church Epping
- Friday 4 December Christmas Tree Festival at St John’s Church Epping
KS2 Children Singing in St John’s Church – 11am
- Saturday 5 December Christmas Tree Festival at St John’s Church Epping
- Sunday 6 December Christmas Tree Festival at St John’s Church Epping
- Monday 7 December Lower/Upper Kindergarten/Transition Christmas Panto – in hse – From FOCHS – am
KS1 Panto – in house – From FOCHS am
KS2 Panto at Harlow – From FOCHS pm
- Tuesday 8 December Wear a Woolly Jumper Day (Christmas Jumper optional) Bring a £1 – (Save the Children Fund Charity)
Rehearsal at St. John’s Church for KS2 Christmas Service
Transition Christmas Party 1.30pm
NO Chess Club
- Wednesday 9 December Lower Kindergarten Christmas Craft Morning 10.30 to 12 noon
Upper Kindergarten Baker Christmas Party - AM
KS2 Christmas Service at St. John’s Church Epping – 2pm – All Parents Welcome
KS1 Christmas Party – 1.30pm
- Thursday 10 December TERM ENDS – Christmas Holidays - Finishing Times:
Kindergarten and Transition 11.30am
Infant Children 11.45am
Junior Children 12noon**
- Tuesday 5 January 2016 BACK TO SCHOOL - SPRING TERM 2016**

Finally, well done to all our pupils who have taken part in some very active pursuits, from cross country running to a netball tournament to an overnight camp at Oaklands School, many more events are scheduled this month so do check your dates list carefully.

Yours sincerely


Kaye Lovejoy
Headmistress



OAK-TREE SCHOOLS is the group name of:

BRAESIDE SCHOOL, BUCKHURST HILL • COOPERSALE HALL SCHOOL, EPPING • NORMANHURST SCHOOL, NORTH CHINGFORD • OAKLANDS SCHOOL, LOUGHTON
HEAD OFFICE ADDRESS: 6-8 ALBION HILL, LOUGHTON, ESSEX IG10 4RA

GROUP MANAGING PRINCIPAL: MR MATTHEW HAGGER B.A. (HONS), M.ED., PGCE PRINCIPALS: MR NICHOLAS HAGGER M.A. (OXON), MRS ANN HAGGER CERT. ED.

Coopersale Hall School is the trading name of Coopersale Hall School Ltd; registered in England at 6 Albion Hill, Loughton, Essex IG10 4RA; company number 3524644

