

Coopersale Hall School



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HEADMISTRESS

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19 April 2016

Dear Parents

Welcome back to school for what I hope will be a busy and productive summer term with many opportunities to celebrate the pupils' achievements, from Sports Day and assemblies to the Early Years' Celebration and Speech Day. You will find more details about the calendar towards the end of this letter.

A special welcome goes to the new children joining the school at the start of this term: we hope that they, and their families, soon feel part of the Coopersale Hall family.

Over the Easter holiday work began on our new kitchen and hall extension. The pedestrian area is safely secured and well marked, but parents are requested to keep an especially close eye on their children whilst passing the works.

Summer Uniform

Please note that all pupils should be wearing summer uniform; this may be worn until the half term in October 2016, weather permitting! A full list of uniform items can be found on our website. For a complete list of the summer uniform click on the link to Forest Casualwear, the school's uniform supplier.

They are open from 9am to 5.30pm from Monday to Saturday, but also operate a website for direct mail order at www.forestcasualwear.co.uk/acatalog/Coopersale_Hall.html.

Class Swap Day

The annual Class Swap Day will take place on Friday 8 July. Pupils from LKG, UKG and Transition will spend the afternoon with their new class teachers from where they can be collected at the end of the day.

The pupils from Year 1 to Year 6 will spend time after assembly with their new class teacher. We will provide more information about the format of the day before the half-term break.

Staff News

Last term we said farewell to Miss Wendy, our break and lunchtime assistant.

Tests weeks

PIRA (Reading) will be the week beginning 23 May and PUMA (Maths) testing will take place the week beginning 13 June.

InCas (replaces PIPS) will take place week beginning 16 May.

The Oak-Tree Summer Ball

Tickets have been selling well for the Oak-Tree Summer Ball on Saturday 21 May. The marquee at Chigwell Hall (Chigwell Metropolitan Police Club) is quite large and there are still some tickets left. Our team will be able to place you on a table or you can organise tables of 8, 10 or 12. All details are on the Oak-Tree website as follows: www.oaktreeschools.co.uk/the-oak-tree-summer-ball/. I shall look forward to seeing as many of you as possible there.

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Leave of Absence Requests

Please would parents seek to ensure that they do not arrange holidays in school time for pupils from Transition upwards. The term dates are published well in advance, sent to parents and displayed on the website and App. Taking a week, or even a few days, out of school is disruptive to learning and may affect progress. On the very rare occasions when you have no alternative but to request a leave of absence, please try to do this at least two weeks in advance so that teachers are aware and can plan accordingly.

Reminder About Pupil Absence

We have a dedicated email address for pupil absences. If your child is unable to attend school due to illness or an unforeseen problem, please email the details to absence@coopersalehallschool.co.uk. Please email daily if the absence is ongoing. It is also possible to telephone the school to inform the office.

If your child is going to be absent for any other reason, we have a request for leave of absence form available from the office.

Reminder About Signing In

All parents should sign in at the school office if they are on the school site during the day or after school whether for a late arrival of a pupil or for a meeting with staff. Please make the office your first port of call.

Reminder About Collection from After School Clubs

Please would parents collecting from clubs held in the main house use the rear courtyard door and not the front door as the office staff may not be available to answer it. Children from Spanish and Creative Writing will be brought to the rear courtyard door for collection or taken to Tea Time Club if there is no one to collect them.

Forthcoming Events.

Tuesday 19 April	Chess Club starts – 3.30-4.15pm Drama Club starts – 3.15-4pm Football Club starts with Mr Grenfell – 3.40pm-4.40pm Rounder's Club starts – Year 3 – 6 – With Mr Robinson - 3.30-4.30pm Speech & Drama Club starts – During school hours
Wednesday 20 April	Art Club starts – 3.30-4.30pm – Years 3 & 4 Karate Club starts – Group 1 – 3.00-3.45pm – Group 2 – 3.50-4.50pm Music Lessons with Paul Bartels start – During school hours Spanish Club starts – Group 1 – 3.30-4.00pm – Group 2 4.00-4.30pm Tennis Club starts – 3.15pm-4.15pm
Thursday 21 April	Knitting Club starts – 3.30-4.30pm Multi Sports Club starts – 3.10-4.10pm Piano Lessons with Mrs Greig start – During school hours Speech & Drama Club starts – During school hours Year 3 Trip to Epping Forest Field Study Centre – All Day Ashton Track Cross Country – Years 5 & 6 by Invitation – 3.30-5.30pm
Friday 22 April	Art Club starts – 3.30-4.45pm – Years 5 & 6 Drama Club Starts Group 1 – 3.15pm-4.00pm – Group 2 – 4.10-5.10pm Piano Lessons with Mrs Greig start – During school hours Tennis Club starts – 3.15-4.15pm Violin Lessons today instead of Wednesday with Mrs Hutchings – school hours Yoga Club starts – 7.45am-8.30am
Monday 25 April	Gym Club starts – 3.30-4.45pm Science Club starts with Mrs Epstein – Year 1 – 3.30-4.30pm Singing Lessons start with Sooty – During school hours Rainbows start with Mrs Clifton – 3.00-4.00pm Golf Lessons start with Mr Robinson – 3.30-5.00pm
Tuesday 26 April	Science Club starts with Mrs Epstein – Year 2 – 3.15-4.15pm
Wednesday 27 April	Musical Assembly – Parents of children having music lessons with Mr Bartels, & Mrs Hutching, are welcome to attend Bancroft's Swimming Gala – By Invitation – 1.30pm – 3.30pm

Thursday 28 April	Prep Schools Cross Country – By Invitation – 1.15pm start Cricket Club starts – Years 4 – 6 – With Mr Robinson – 3.30-4.30pm
Monday 2 May	BANK HOLIDAY
Tuesday 3 May	Singing Lessons taking place today instead of yesterday.
Wednesday 4 May	Guide Dog Assembly
Thursday 5 May	Local Schools Cross Country – By Invitation – 1.15pm start
Friday 6 May	Transition Classes Trip to Willows Farm – All Day Piano Assembly – Parents by Invitation
Monday 9 May	Photographer here taking Class and Sports/Music Photos Golf Lessons on with Mr Robinson
Wednesday 11 May	The Gun Dog Company visiting Coopersale Hall – AM Chess Event – 4pm – 5pm – Details to follow
Monday 16 May	Golf Lessons on with Mr Robinson
Wednesday 18 May	Year 5 Taster Day at Brentwood School - AM
Thursday 19 May	Tiddly Prom – Lower & Upper Kindergarten – Parents Welcome – 9.15am
Friday 20 May	5H Class Assembly followed by coffee with Miss Lovejoy – all parents welcome
Saturday 21 May	The Oak-Tree Summer Ball – 7pm – 1am
Monday 23 May	Tiddly Prom – Transition Classes – Parents Welcome – 9.15am Golf Lessons on with Mr Robinson
Thursday 26 May	Swimming Gala – Junior Children-Parents Welcome-Ongar Pool – 9.00-11.30am
Friday 27 May	LAMDA Exams – for Speech & Drama Children – AM
Half Term	Monday 30 May – Friday 3 June – Back to school Monday 6 June

For details on forthcoming dates in the second half of the Summer Term e.g. Sports Days, Prize Giving Days, Display of Work Evening etc, [click here](#) to go to the Calendar on the School's website.

Kind regards

Yours sincerely



Kaye Lovejoy
Headmistress

