



Coopersale Hall School

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HEADMISTRESS

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Dear Parents

Happy New Year to you and your families! I hope that you enjoyed the holidays and the time together with families. Thank you for the many lovely gifts I received for Christmas. It was very generous and thoughtful of you.

We have a busy term ahead so do check our website and your portals/group call for information. All our extra-curricular activities begin this week as well as swimming for Years 3 and 4. We shall also be continuing our coffee mornings for parents, several class assemblies to which parents are invited and drop in mornings for parents to view your children's work informally. This term is also a very busy one for Year 6 pupils as they sit their various 11+ senior school examinations. We wish them good luck.

BEGINNING OF THE SCHOOL DAY

I would like to remind you of registration times as there appears to be several children arriving after registration has taken place. Doors to school open at 8.30am and **registration for all pupils is at 8.45am**. If your child arrives after 8.45am but before 9.00am, he/she will be marked as late before registration. If your child arrives after 9.00am, he/she will be marked as late after registration. **Late arrivals i.e. after 8.45am will need to register in the School Office**. In these circumstances, a member of the school office team will ensure your child is escorted safely to their classroom. It is inappropriate for you to accompany your child as the class teacher has begun teaching the children or is on route to the hall for assembly.

COFFEE MORNINGS WITH MR HAGGER AND MISS LOVEJOY

This term parents from Year 4 to Year 6 will receive an invitation to join Mr Hagger and myself to discuss school life. Do come along and have a chat over a cup of coffee, share your views or ask questions. The coffee mornings take place from 8.50-10.00am on Thursdays in the Breakfast Club Room; dates for each group are at the end of this letter.

DROP-IN MORNINGS

The idea behind the Drop-in Mornings is for children to show off their work to their parents in a totally informal way. These are not formal 1:1 Parent/Teacher consultations. Parents are invited to the classroom from 8am to 9am on Wednesday 31 January and Wednesday 21 March to have a look through their child's books and folders and admire the work on display.

UNIFORM

Please ensure that the children come to school wearing the correct winter uniform, **all of which is clearly labelled**. At this time of year, the children will need to bring a winter coat every day. Children should wear winter uniform until, at least the February half term, after which they may wear summer uniform if March proves to be warm and mild!

SNOW

Although our 'Blue Team' works hard to keep the lane clear and we try to keep the disruption to the children's education to a minimum, parents should check the website for updates and announcements in the event of heavy snow. We will also aim to text parents by 7.15am.

CAR PARK

We have noticed that a number of drivers are leaving their vehicles with the engines running. Please switch off your engine when parked so that children and adults are not exposed to unnecessary fumes. Do not park in the centre of the main car park, as this restricts movement within the car park. Please restrict your speed and take care when manoeuvring in the car park as there are young children around. Please park courteously so that you

do not restrict access to another vehicle. We should also be grateful if parents would return to their vehicles as soon as possible after dropping off their children to move them from the car park to ease congestion.

SITE SECURITY

Over the Christmas break certain alterations were made to improve the security on site. Fences have been replaced on both sides of the main building and larger gates have been installed. Keypads and intercoms for these gates will be fitted over the coming weeks. The second Studio external door has been changed and also now has a keypad. Codes will be changed periodically, but in the meantime please do not try to gain entry to any of the buildings when the doors are shut – instead please come to the School Office and the team will try to help you. We shall also be installing a higher and stronger fence with gates along the outside of the terrace lawn that borders the car park. We hope that this will be completed by the February half term holiday.

SIBLING TIME

As you are aware, we offer sibling time to assist parents collecting more than child. Please collect younger children first as follows:

- Children in Kindergarten and Transition may remain with their teacher until 15.15
- Years 1 and 2 may remain with their teacher until 15.25

This concession is for children with siblings only and all other children will be taken to Tea Time Club if you are unavoidably late for collection. Please note that if an older child in the school is attending an after school club, then the younger child should be collected at the usual time or be put into Tea Time Club.

ANNUAL END OF YEAR CELEBRATIONS

An advance date for your diaries: Early Years' Celebration and Key Stage 1 and 2 Speech Day and Prizing Giving will take place on Tuesday 03 July in the marquee on the terrace lawn. Early Years' will start at 1.30pm and Key Stage 1 and 2 at 4pm. Parents are invited to join us.

FORTHCOMING EVENTS

TUESDAY 9 JANUARY 2018 – FIRST DAY OF SPRING TERM 2018

Tuesday 9 Jan	Chess club starts Speech & Drama club starts Violin Lessons start Netball club starts
Wednesday 10 Jan	Tennis club starts (With Mr Watson/Mrs Cambridge) Tennis club starts (With Mr Robinson) Art club starts Karate club starts Spanish club starts Creative Writing starts Music lessons with Mr Bartels start
Thursday 11 Jan	Coffee Morning for Year 4 Parents with Miss Lovejoy & Mr Hagger – 9am Fencing club starts Piano lessons start Speech & Drama club starts Swimming starts for Years 3 & 4
Friday 12 Jan	Yoga club starts Art club starts Piano lessons start Tennis club starts (With Mr Watson/Mrs Cambridge)
Monday 15 Jan	Gym club starts Rainbows start Sparks club starts Year 1 Science club starts Singing Lessons start

Tuesday 16 Jan Football club with Mr Grenfell starts
 Out of the Box club starts
 Sparks club starts
 Year 2 Science club starts

Wednesday 17 Jan Cross Country Race at High Ongar – Years 3-6 – By Invitation
 Sparks club starts

Thursday 18 Jan Coffee Morning for Year 6 Parents with Miss Lovejoy & Mr Hagger – 9am
 Multi Sports starts
 Science Club starts (with Mrs Carter) for Year 4 only

Friday 19 Jan Nifty Fingers club starts

Wednesday 24 Jan Year 3 Trip to Fitzwilliam Museum – AM/PM
 I.S.A. Cross Country Event – Years 5 & 6 By Invitation Only – AM/PM

Friday 26 Jan 1B Class Assembly & Coffee Morning – Parents Welcome – 9am

Tuesday 30 Jan 4L Class Assembly & Coffee Morning – Parents Welcome – 9am

Wednesday 31 Jan Drop In Morning for Upper Kindergarten – Year 6 – Parents Welcome - 8am-9am

Thursday 1 Feb Coffee Morning for Year 5 Parents with Miss Lovejoy & Mr Hagger – 9am

Friday 2 Feb Transition Biddle Class Assembly – Parents Welcome – 9am

Monday 5 Feb Scottish Dancing Display – By Invitation Only – Parents Welcome – 9am

Wednesday 7 Feb Year 4 Trip to Roald Dahl Museum – AM/PM

Thursday 8 Feb Swimming Gala – Years 3 & 4 Only – Parents Welcome – Ongar Pool – 9.30am

Friday 9 Feb Transition Rooks Class Assembly – Parents Welcome – 9am
 ISA Boys TAG Rugby Tourna. @Bancroft’s Rugby Club – By Invitation Only – 12-4pm

HALF TERM HOLIDAYS - MONDAY 12 FEBRUARY – FRIDAY 16 FEBRUARY 2018

Tuesday 20 Feb Pancake Races – Whole School – 9am-10am

With kind regards

Yours sincerely



Kaye Lovejoy

Headmistress

