

# Coopersale Hall School

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## HEADMISTRESS

MISS KAYE LOVEJOY CERT.ED., B.ED. (HONS)

January 2019

Dear Parents

Happy New Year to you and your families! I hope that you enjoyed the holidays and the time together with families. Thank you for the many lovely gifts I received for Christmas. It was very generous and thoughtful of you.

I would like to thank FoCHS for funding all the wonderful Christmas events for the children. All the children loved their visit to Santa and meeting the reindeer. The Early Years and Year 1 thoroughly enjoyed their panto, "Goldilocks" while the children in Years 2 to 6 had a fun trip to see "Aladdin" at Harlow Playhouse. My thanks also to the FoCHS committee and parent volunteers who gave up their time to wrap Santa gifts for the very successful Christmas Gift Shop.

We have a busy term ahead so do check our website and your portals/group call for information. All our extra-curricular activities begin over the next couple of weeks as well as swimming for Years 3 and 4. We shall also be continuing our coffee mornings for parents, several class assemblies to which parents are invited and a drop in morning for parents to view your children's work informally. This term is also a very busy one for Year 6 pupils as they sit their various 11+ senior school examinations. We wish them good luck.

## NEW STAFF

As you know Mrs Doherty is on maternity leave and I am delighted to announce that she had a baby girl, Saoirse Elena. Mother and baby are doing well. We are pleased to welcome Mr Rudy Clark to join the staff as SENDCo. We also welcome back Mrs Hogg to assist in Lower Kindergarten.

We are also pleased to announce that Mr Mo Molaei will be the Oak-tree Group's new IT Manager replacing Mrs Lesley Elder who retired last term.

## DROP-IN MORNINGS

The idea behind the Drop-in Mornings is for children to show off their work to their parents in a totally informal way. These are not formal 1:1 Parent/Teacher consultations. Parents are invited to the classroom from 8am to 8.30am on Wednesday 20 March to have a look through their child's books and folders and admire the work on display.

## COFFEE MORNINGS WITH MR HAGGER AND MISS LOVEJOY

This term parents from Year 3 to Year 6 will receive an invitation to join Mr Hagger and myself to discuss school life. Do come along and have a chat over a cup of coffee, share your views or ask questions. The coffee mornings take place from 8.45am to 10am on Thursdays in the Breakfast Club Room. Dates for each group are as follows:

DATE	CLASS
Thursday 10 January 2019	Year 3
Thursday 17 January 2019	Year 4
Thursday 24 January 2019	Year 5
Thursday 14 February 2019	Year 6

## BEGINNING OF THE SCHOOL DAY

I would like to remind you of registration times as there appears to be several children arriving after registration has taken place. Doors to school open at 8.30am and **registration for all pupils is at 8.45am**. If your child arrives after 8.45am but before 9am, he/she will be marked as late before registration. If your child arrives after 9am, he/she will be marked as late after registration. **Late arrivals i.e. after 8.45am will need to register in the School Office.**

In these circumstances, a member of the school office team will ensure your child is escorted safely to their classroom. It is inappropriate for you to accompany your child as the class teacher has begun teaching the children or is on route to the hall for assembly.

## SNOW

Although our 'Blue Team' works hard to keep the lane clear and we try to keep the disruption to the children's education to a minimum, parents should check the website for updates and announcements in the event of heavy snow. We will also aim to text parents by 7.15am.

## CAR PARK

We have noticed that a number of drivers are leaving their vehicles with the engines running. Please switch off your engine when parked so that children and adults are not exposed to unnecessary fumes. Do not park in the centre of the main car park, as this restricts movement within the car park.

Please restrict your speed and take care when manoeuvring in the car park as there are young children around. All drivers should park courteously so that you do not restrict access to another vehicle. We should also be grateful if parents would return to their vehicles as soon as possible after dropping off their children to move them from the car park to ease congestion.

## FIT BITS

A number of children have Fit Bits and are wearing them at school. Please note that Fit Bits may only be worn by pupils in Years 5 and 6 and should be named.

May I also remind parents that no jewellery is allowed apart from small plain stud earrings (one in each ear), a small wristwatch (named) and a discreet religious symbol. Hairbands, slides etc. must be in school colours and discreet style.

## UNIFORM

Please ensure that the children come to school wearing the correct winter uniform, **all of which is clearly labelled**. At this time of year, the children will need to bring a winter coat every day. Children should wear winter uniform until, at least the February half term, after which they may wear summer uniform if March proves to be warm and mild!

Please note that for winter uniform, girls in Years 3 and 4 should wear a mid-grey pinafore dress. A mid-grey skirt is optional for Years 5 and 6 girls only). These items are regulation and should be purchased from our school suppliers, Forest Casuals in Loughton.

## SAFEGUARDING CHILDREN

Keeping children safe in school is our utmost priority and the up-to-date Safeguarding Children Policy is available for all our parents to read on the school website. You can also request a paper copy from the school office, if you prefer. In school we have three 'Designated People' for Safeguarding: I am the Designated Safeguarding Lead, Miss Gowland is Deputy Safeguarding Lead.

In line with good practice, all members of staff and pupils are regularly reminded about safeguarding procedures and how we deal with concerns if they arise. This formed part of our staff training day on Monday 4 January.

## BEHAVIOUR

This year we have introduced a new behaviour scheme from Reception to Year 6 called "It's Good To Be Green". The aim of the scheme is to encourage all children to remain on Green, the expected behaviour. Should they misbehave a verbal warning will be given. If they do not improve, an Amber card will be issued. If they still do not improve their behaviour, a Red card will be given resulting in ten minutes' loss of play. If a second Red card is issued, then they will spend Friday lunch break with Miss Leeks!

All children have the opportunity to work back to Green card status and every day all pupils will begin with a green card. Full details can be found in our behaviour Policy on the website. Each class has its own "It's Good to Be Green" chart so that they can monitor their own behaviour and those who stay on Green for the week receive extra Merit Points.

I am very pleased to say that so far, few Red Cards have been issued and pupils are very conscious of the colour card that they and their friends are on for the day! Well done, everyone, particularly those who have been "Green" all term.

## BUDDY STOP

In line with our Anti-Bullying Policy, I thought you might like to know that there is a 'Buddy Stop' in the main playground. This is a place where children can sit if they have no one to talk to or play with. Our Year 5 pupils also act as Playground Buddies helping with games and including children who may be on their own. They can be identified by the yellow sashes that they wear.

## FORTHCOMING EVENTS

### SPORTS DAY

This year we are changing the format of our Sports Days by having all three on one day, Wednesday 12 June. Lower and Upper Kindergarten will be held on the Terrace Lawn at 9am; Reception, Years 1 and 2 will be on our Sports Field at 10.30am followed by Years 3 to 6 at 1.45pm. We hope that working parents and those with more than one child will find this arrangement helpful.

### ANNUAL END OF YEAR CELEBRATIONS

An advance date for your diaries: Early Years' Celebration and Key Stage 1 and 2 Speech Day and Prizing Giving will take place on Tuesday 02 July in the marquee on the terrace lawn. Early Years' will start at 1.30pm and Key Stage 1 and 2 at 4pm. Parents are invited to join us.

### DATES FOR YOUR DIARY

Tuesday 8 January	FIRST DAY OF SPRING TERM 2019 Violin lessons start Speech & Drama starts
Wednesday 9 January	Creative Writing starts Karate starts Art club starts Spanish club starts Music lessons with Mr Bartels start Tennis club with Mr Watson/Mrs Cambridge starts Tennis club with Mr Robinson starts
Thursday 10 January	Fencing starts Piano lessons start Speech & Drama starts Swimming starts for <b>Years 3 &amp; 4</b> <b>Year 3</b> Parents Coffee Morning with Mr Hagger & Miss Lovejoy – 9am

Friday 11 January	Yoga club starts Art club starts Piano lessons start Street Dance starts Tennis club starts with Mr Watson/Mrs Cambridge
Monday 14 January	Dance club starts Science clubs starts for Year 1 Sparks club starts Rainbows starts Gym club starts
Tuesday 15 January	Football starts (Steve Grenfell) Science clubs starts for Year 2 Netball club starts "Out of the Box" club starts Cross Country – Years 3-6 – By Invitation @Ongar Sparks club starts Cross Country @ Ongar Primary School – By Invitation only Years 3-6 – 1.30pm
Wednesday 16 January	Sparks club starts "Out of the Box" club starts Teddy Bear Stall Sale – Fund Raising for Bloodwise - £1 (2 <sup>nd</sup> Hand) £2-£5 (New)
Thursday 17 January	Multi Sports starts Year 4 Parents Coffee Morning with Mr Hagger & Miss Lovejoy – 9.00am
Friday 18 January	5H Class Assembly followed by Coffee with Miss Lovejoy @ 8.50am Haileybury Orchestral Day – Years 5 & 6 Nifty Fingers starts
Monday 21 January	Football Match Years 5/6 "A" Team-By Invitation @Shooters North Weald 3.45KO
Wednesday 23 January	E Safety Training – Years 3-6 – 1pm – 3.30pm
Thursday 24 January	Year 5 Parents Coffee Morning with Mr Hagger & Miss Lovejoy @9.00am
Friday 25 January	3G Class Assembly followed by Coffee with Miss Lovejoy @ 8.50am
Monday 28 January	Scottish Dance Assembly – By Invitation – Parents Invited @8.50am
Thursday 31 January	4Lane Class Assembly followed by Coffee with Miss Lovejoy @8.50am
Tuesday 5 February	Years 5 & 6 trip to the O2 to see Young Voices – AM/PM
Wednesday 6 February	ISA London North Netball Tournament Years 5 & 6 By Invitation – AM
Thursday 7 February	Swimming Gala for Years 3 & 4 @ Ongar Pool – AM
Friday 8 February	3D Class Assembly followed by Coffee with Miss Lovejoy @8.50am
Monday 11 February	Year 4 Roald Dahl Museum Trip – 8.45am-3.30pm Football Match Years 5/6 "A" Team-By Invitation @Shooters North Weald 3.45KO

Tuesday 12 February                      School Council – Whacky Dress Day for Wood Green Animal Shelter - £1 Donation

Wednesday 13 February                  Prep School Cross Country Relays **Years 3-6** - 1.30pm start

Thursday 14 February                    **Year 6** Parents Coffee Morning with Mr Hagger & Miss Lovejoy @9.00am  
**Years 5 & 6** Trip to Hertford Theatre – Fiddler on the Roof – 1.30pm start

Friday 15 February                        **6D** Class Assembly followed by coffee with Miss Lovejoy @8.50am  
NO YOGA TODAY

**MONDAY 18 FEBRUARY – FRIDAY 22 FEBRUARY 2019**

**FRIDAY 25 FEBRUARY                      BACK TO SCHOOL**

With kind regards



Kaye Lovejoy  
Headmistress

