



Coopersale Hall School

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HEADMISTRESS

MISS KAYE LOVEJOY CERT.ED., B.ED. (HONS)

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6 January 2020

Dear Parents

Re: Headmistress's Letter

Happy New Year to you and your families! I hope that you enjoyed the holidays and the time together with families. Thank you for the many lovely gifts I received for Christmas. It was very generous and thoughtful of you.

I would like to thank FoCHS for funding all the wonderful Christmas events for the children. All the children loved their visit to Santa and meeting the reindeer. The Early Years and Year 1 thoroughly enjoyed their panto, "Hansel and Gretel" while the children in Years 2 to 6 had a fun trip to see "Jack and the Beanstalk" at Harlow Playhouse. My thanks also to the FoCHS committee and parent volunteers who gave up their time to wrap Santa gifts for the very successful Christmas Gift Shop.

We have a busy term ahead so do check our website and your portals/group call for information. All our extra-curricular activities begin over the next couple of weeks as well as swimming for Years 3 and 4. We shall also be continuing our coffee mornings for parents, several class assemblies to which parents are invited and a drop in morning for parents to view your children's work informally. This term is also a very busy one for Year 6 pupils as they sit their various 11+ senior school examinations. We wish them good luck.

STAFF NEWS

We are pleased to welcome back our SENDCO, Mrs Doherty, after her maternity leave.

DROP-IN MORNINGS

The idea behind the Drop-in Mornings is for children to show off their work to their parents in a totally informal way. These are not formal 1:1 Parent/Teacher consultations. Parents are invited to the classroom from 8am to 8.30am on Thursday 19 March to have a look through their child's books and folders and admire the work on display.

COFFEE MORNINGS WITH MR HAGGER AND MISS LOVEJOY

This term parents from Year 3 to Year 6 will receive an invitation to join Mr Hagger and myself to discuss school life. Do come along and have a chat over a cup of coffee, share your views or ask questions. The coffee mornings take place from 8.40am to 9.45am on Thursdays in the Breakfast Club Room.

Dates for each group are as follows:

DATE	CLASS
9 January 2020	Year 3
16 January 2020	Year 4
30 January 2020	Year 5
6 February 2020	Year 6

BEGINNING OF THE SCHOOL DAY

I would like to remind you of registration times, as there appears to be several children arriving after registration has taken place. Doors to school open at 8.30am and **registration for all pupils is at 8.45am**. If your child arrives after 8.45am but before 9am, he/she will be marked as late before registration. If your child arrives after 9am, he/she will be marked as late after registration. **Late arrivals i.e. after 8.45am must register in the School Office.**

In these circumstances, a member of the school office team will ensure your child is escorted safely to their classroom. It is inappropriate for you to accompany your child as the class teacher has begun teaching the children or is on route to the hall for assembly.

SNOW

Although our 'Blue Team' works hard to keep the lane clear and we try to keep the disruption to the children's education to a minimum, parents should check the website for updates and announcements in the event of heavy snow. We will also aim to text parents by 7.15am.

CAR PARK

We have noticed that a number of drivers are leaving their vehicles with the engines running. Please switch off your engine when parked so that children and adults are not exposed to unnecessary fumes. Do not park in the centre of the main car park, as this restricts movement within the car park.

Please restrict your speed and take care when manoeuvring in the car park, as there are young children around. All drivers should park courteously so that you do not restrict access to another vehicle. We should also be grateful if parents would return to their vehicles as soon as possible after dropping off their children to move them from the car park to ease congestion.

Please remember to use the one-way system when leaving the car park between 7am and 4.30pm.

UNIFORM

Please ensure that the children come to school wearing the correct winter uniform, **all of which is clearly labelled**. At this time of year, the children will need to bring a winter coat every day. Children should wear winter uniform until, at least the February half term, after which they may wear summer uniform if March proves to be warm and mild!

(Please note that for winter uniform, girls in Years 3 and 4 should wear a mid-grey pinafore dress. A mid-grey skirt is optional for Years 5 and 6 girls only). These items are regulation and should be purchased from our school suppliers, Forest Casuals in Loughton.

SAFEGUARDING CHILDREN

Keeping children safe in school is our utmost priority and the up-to-date Safeguarding Children Policy is available for all our parents to read on the school website. You can also request a paper copy from the school office, if you prefer. In school, we have four 'Designated People' for Safeguarding: I am the Designated Safeguarding Lead, Miss Leeks, Mrs Doherty and Miss Gowland are Deputy Safeguarding Leads.

In line with good practice, all members of staff and pupils are regularly reminded about safeguarding procedures and how we deal with concerns if they arise. This formed part of our staff training day on Monday 6 January.

BUDDY STOP

In line with our Anti-Bullying Policy, I thought you might like to know that there is a 'Buddy Stop' in the main playground. This is a place where children can sit if they have no one to talk to or play with. Our Year 5 pupils also act as Playground Buddies helping with games and including children who may be on their own. They can be identified by the yellow sashes that they wear.

Details of our Anti-Bullying Policy and Behaviour Policy containing details of our It's Good to be Green scheme can be found on our website.

SPORTS DAY

The school Sports Day is on Thursday 11 June. Lower Kindergarten will be held at 9am; Upper Kindergarten on the Terrace Lawn at 9.30am; Reception, Years 1 and 2 will be on our Sports Field at 10.30am followed by Years 3 to 6 at 1.30pm. We hope that working parents and those with more than one child will find this arrangement helpful.

ANNUAL END OF YEAR CELEBRATIONS

An advance date for your diaries: Early Years' Celebration and Key Stage 1 and 2 Speech Day and Prizing Giving will take place on Tuesday 30 June in the marquee on the terrace lawn. Early Years' will start at 1.30pm and Key Stage 1 and 2 at 4pm. Parents are invited to join us.

OAK-TREE ART EXHIBITION

The biennial Oak-Tree Art Exhibition will be taking place on Saturday 18 January between 12pm and 2pm at Lopping Hall in Loughton. There will be exhibits on display from all four schools, including many from Coopersale Hall. The exhibition will be open to the public and we hope that as many families as possible will come and support this event.

We will let parents know in advance if their children's work will be on display. Space will be limited so not all children's work can be exhibited.

DATES FOR YOUR DIARY

FIRST DAY OF SPRING TERM 2020

Tuesday 7 January

- Chess club starts
- Speech & Drama starts
- Piano lessons start
- Rock Band at lunchtime starts

Wednesday 8 January

- Music lessons start with Paul Bartels
- Spanish starts
- Tennis starts with David/Joy
- Tennis starts with Mr Robinson
- Recorder club starts
- Karate club starts

Thursday 9 January

- **Year 3** Parents Coffee Morning with Miss Lovejoy and Mr Hagger - 8.45am
- Fencing starts
- Speech & Drama starts
- Choir club starts at lunchtime
- Rock Band after school starts

Friday 10 January

- Yoga starts
- Piano lessons start
- Street Dance starts
- Swimming for **Years 3 & 4** starts
- Tennis starts with David/Joy
- Orchestra starts
- Violin starts

Monday 13 January

- Dance club starts
- Gym club starts
- Gym squad starts
- Singing Lessons start
- Monday Sparks starts

Tuesday 14 January

- Football starts with Mr Grenfell
- Netball starts
- Wellies and Woodlands starts
- Cross Country @ Ongar Primary School – **By Invitation Years 3-6** – 1.15pm start

Wednesday 15 January

- Art club starts
- Wednesday Sparks starts

Thursday 16 January

- Multi Sports starts
- **Year 4** Coffee Morning with Miss Lovejoy & Mr Hagger - 8.45am
- Thursday Sparks starts
- Science Club with Mrs Carter for **Year 4** starts
- FOCHS Meeting for Parents - 6pm

Friday 17 January

- Art club starts
- Nifty Fingers starts

Saturday 18 January

- Oak-Tree Art Festival at Lopping Hall - 12pm-2pm

Monday 20 January

- Science Club (Mad Science) starts for **Year 1** - 3.20pm

Tuesday 21 January

- Science club (Mad Science) starts for **Year 2** - 3.30pm

Monday 27 January

- Scottish Dancing Assembly - **Year 1** Parents Invited - 8.50am
- Oak-Tree Swimming Gala @ Loughton Leisure Centre - By Invitation **Years 3-6**

Thursday 30 January

- **Year 5** Coffee Morning with Miss Lovejoy & Mr Hagger - 8.45am

Friday 31 January

- **Year 2D** Class Assembly followed by coffee with Miss Lovejoy - 8.50am

Tuesday 4 February

- **Year 4** Trip to Roald Dahl Museum

Wednesday 5 February

- ISA Netball Tournament @ Redbridge Sports Centre – **By Invitation Years 5 & 6**

Thursday 6 February

- **Year 6** Coffee Morning with Miss Lovejoy & Mr Hagger - 8.45am

Friday 7 February

- House Swimming Gala @ Waltham Abbey Pool – **Years 3 & 4**
- Reception M Class Assembly followed by coffee with Miss Lovejoy - 8.50am

Monday 10 February

- Oak-Tree Schools Mixed Tag Rugby @ Oaklands – **By Invitation Years 5 & 6**

Friday 14 February

- Swimming starts for **Years 5 & 6**
- **Year 5H & 5N** Class Assembly followed by coffee with Miss Lovejoy - 8.50am
- FOCHS Treat – Young Shakespeare Company visit to CHS for **Years 3-6**

Monday 17 February – Friday 21 February – Half Term Holidays

Monday 24 February

- Back to School

Tuesday 25 February

- Pancake Races – Whole School – Parents Welcome to watch - AM
- Oak-Tree Schools Maths Challenge @ Oaklands School – **By Invitation Years 3-6** - 4pm-5.30pm

Wednesday 26 February

- Cross Country Races for Local Schools – **By Invitation Years 2-6** - 1.15pm

With kind regards



Miss Kaye Lovejoy
Headmistress



OAK-TREE SCHOOLS is the group name of:

BRAESIDE SCHOOL, BUCKHURST HILL • COOPERSALE HALL SCHOOL, EPPING • NORMANHURST SCHOOL, NORTH CHINGFORD • OAKLANDS SCHOOL, LOUGHTON
HEAD OFFICE ADDRESS: 6-8 ALBION HILL, LOUGHTON, ESSEX IG10 4RA

GROUP MANAGING PRINCIPAL: MR MATTHEW HAGGER B.A. (HONS), M.ED., PGCE PRINCIPALS: MR NICHOLAS HAGGER M.A. (OXON), MRS ANN HAGGER CERT. ED.

Coopersale Hall School is the trading name of Coopersale Hall School Ltd; registered in England at 6 Albion Hill, Loughton, Essex IG10 4RA; company number 3524644

