



Coopersale Hall School

Flux's Lane, Epping, Essex CM16 7PE

Tel: 01992 577133

HEADMISTRESS

Miss Moreen Barnard B.SC. (HONS), B.ED.

E-mail: info@coopersalehallschool.co.uk

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1 October 2021

Dear Parents

Re: **October 2021 Headmistress's Letter**

I hope your children have enjoyed the first few weeks of term, particularly if you joined us for the first time in September. The pupils have settled well and I have been delighted to see them rising to the challenges of the new school year.

Thank you for so generously supporting our Harvest Festival. It was lovely to see so many families and friends attending both the Early Years and Key Stages 1 and 2 services. The school council will deliver your generous contributions to the Epping Food Bank.

Drop off in the morning

We want to encourage all the children from Year 2 to use the drop off lane after Half Term. Not only does this encourage independence but it also means less traffic in the morning. You would have seen a member of SLT on duty at the gates every morning to make sure your children feel comfortable in making their way to their classes. It is wonderful to see older siblings walking their younger siblings to their classes in the morning.

May I also please ask all parents to promptly leave the parking area after the drop off to allow other families to drop off their children on time.

Uniform Reminders

Please remember that the pupils come back to school in the winter uniform after the half term break. The uniform list is on the school website for parents to see.

Thank you for your support and cooperation with regard to earrings for pupils in Year 6 only. As aforementioned, this is a decision for the health and safety of pupils on site especially during active play and P.E.

Snacks for clubs

Some parents have asked about providing a snack for the children attending after school clubs. If your child attends a club, you are more than welcome to provide some fruit for your child to have before they go to their club. Unfortunately, we can't allow any other snacks because of food allergies in school.

Adventure Playground

Please would parents ensure that their children do not use the Adventure Playground unless supervised by a member of staff.

Oak-Tree Challenge

The Oak-Tree Challenge Scheme for pupils is continuing for our pupils from Year 4 upwards, and provides an incentive to participate in the huge variety of opportunities provided inside or outside school. The scheme runs throughout the year from the first day of term in September until the end of June.

The Oak-Tree Scheme is voluntary and pupil-initiated. Some challenges are achievable in school time, others are designed to be undertaken out of school with parental support. Throughout the nine challenges there is a mixture of skills and activities being assessed, including voluntary work and independent study.

For each stage there is a requirement for self-reflection that is intended to become more detailed as the children get older. Pupils can only progress to each next award once the previous one has been completed. Evidence of the successful completion of challenges will be recorded in a logbook that must be kept up-to-date and completed by the pupils themselves. The supervising teacher, parent or other adult should countersign the relevant journal entry to verify the contents.

Bronze and Silver Award certificates will be presented in the final assemblies at the end of each academic year, and Gold Award certificates will be presented at each Speech Day and Prize Giving. All pupils who gain an award will also receive a pin badge to wear on their lapel. The Awards will be entered onto the pupils' permanent records and may be referred to in future references. We hope that all children will choose to participate and enjoy the challenges and personal success that they will bring to them.

Manners and Etiquette

We like our pupils to have good manners, saying please and thank you as appropriate, standing aside for adults. We are encouraging all our pupils to use a knife and fork correctly to eat their main courses and spoons for desserts. We would appreciate your support in these areas, particularly with the younger children.

Open Morning

Our Open Morning for prospective and current parents is on Tuesday, 5 October from 9.15am. Please let the office know if you would like to come along and see the school at work and refresh your memories of areas of the school with which you may be less familiar. Our Year 6 Prefects will act as the official guides and I know they are looking forward to their first public appearance for the year as ambassadors for the School.

As always, if you have any concerns or questions you wish to discuss, please contact your child's class teacher or telephone/email the school office to arrange an appointment with me or a member of the leadership team.

Oak-Tree Fireworks Display

After much thought and discussion, we have decided not to go ahead with the Oak-Tree Fireworks Display that had been booked to take place after the October half term. With the rise in positive Covid-19 cases nationwide and the cases that we are now seeing within the Group, we felt that it could be irresponsible to bring together some 1100 extended families from four different schools. Although the display is normally such a lovely occasion, there is the potential for this to become a 'super spreader' event and we would not want it to impact adversely on our families or the schools. Next year's display has been booked and will take place on Sunday 13 November 2022.

Coffee Mornings

Mr Matthew Hagger, Mrs Claire Osborn and I will be holding our annual coffee mornings on Thursday mornings starting on Thursday 4 November. These give us the opportunity to chat informally about life at school and often prompt some very interesting discussions about ideas for future development.

Please check the table below for your class time:

AUTUMN TERM	
Thursday 4 Nov 8.45-9.45am	Year 6
Thursday 18 Nov 8.45-9.45am	Year 5
Thursday 25 Nov 8.45-9.45am	Year 4
Thursday 2 Dec 8.45-9.45am	Year 3
Thursday 9 Dec 8.45-9.45am	Year 2
Thursday 13 Jan 8.45-9.45am	Year 1
Thursday 20 Jan 8.45-9.45am	Reception
Thursday 27 Jan 8.45-9.45am	Upper K
Thursday 3 Feb 8.45-9.45am	Lower K

We will write in advance of each coffee morning with further details.

Booking your child into Breakfast Club, Tea Time Club or other Activities

Please phone or email the school office to book your child into a club or activity, or to confirm club arrangements. Currently a large number of parents are emailing the class teachers directly to ask about clubs or activities. Understandably, the teachers are not able to access or respond to emails during the day when they are working in class with the children. In order to ensure clear communication with the club staff, please direct all of your queries about clubs to the school office in the first instance. The office will then inform teachers as appropriate.

Forthcoming Events

Friday 1 October

Harvest Festival Assembly for Years 3 to 6 Parents	9.00-9.30am
Harvest Festival Assembly for Years 1 & 2 Parents	10.00-10.30am
Harvest Festival Assembly for Upper Kindergarten & Reception Parents	2.00-2.30pm

Tuesday 5 October

Open Morning All Parents Welcome	9.15-11.15am
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Wednesday 6 October

Flu Immunisations Reception to Year 6	AM
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Friday 8 October

Trip to Old MacDonald's Farm Reception Children	9.00-3pm
Girls Football Tournament Year 6 Girls @ Colebrook Royals IG7 6DP	10.30am-15.30pm

Monday 11 October

Last Golf lesson of the term Years 3 to 6 (Restarts in Summer Term)	3.30-5pm
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Wednesday 13 October

Last Tennis of the term Reception to Year 2 (Restarts in Summer Term)	3.15-4.15pm
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Thursday 14 October

House Cross Country Years 3 to 6 @ Coopersale Hall	1.30-3pm
Last Tennis of the term Years 4 to 6 (Restarts in Summer Term)	3.30-4.30pm
Last Multi Sports of the term Reception to Year 2 (Restarts in Summer Term)	3.20-4.20pm

Friday 15 October

Netball Tournament Year 6 By Invitation @ Forest School	11.00-4pm
Last Tennis of the term Reception to Year 2 (Restarts in Summer Term)	3.15-4.15pm
Last Tennis of the term Year 3 Only (Restarts in Summer Term)	3.30-4.30pm

Monday 18 October – Friday 29 October – Half Term Holidays

Thursday 4 November

Coffee Morning for Year 6 Parents with Mr Hagger/Mrs Osborn/Miss Barnard	8.45-9.45am
Trip to Epping Forest District Museum Year 5	9.30-3pm

Yours sincerely



Moreen Barnard
Headmistress



OAK-TREE SCHOOLS is the group name of:

BRAESIDE SCHOOL, BUCKHURST HILL • COOPERSALE HALL SCHOOL, EPPING • NORMANHURST SCHOOL, NORTH CHINGFORD • OAKLANDS SCHOOL, LOUGHTON

HEAD OFFICE ADDRESS: 6 ALBION HILL, LOUGHTON, ESSEX IG10 4RA

GROUP MANAGING PRINCIPAL & DIRECTOR: MR MATTHEW HAGGER B.A. (HONS), M.ED., PGCE CO-DIRECTORS: MR NICHOLAS HAGGER M.A. (OXON), MRS ANN HAGGER CERT. ED.

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