



# Coopersale Hall School

## Tea Time Club Booking Form

Pupil's Full Name		Class	
Parent/Guardian contact number			

<b>BOOKING REQUEST</b> - Please tick the term(s) and day(s) required	
<b>Term</b>	
Autumn Term	
Spring Term	
Summer Term	
<b>Day</b>	
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

Additional Information	
Dietary requirements/ food allergies	
Medical Conditions	

FEE STRUCTURE & SESSION TIMES											
Up to 30 minutes	£4.00	Up to an hour	£6.00	Up to 1.5 hours	£9.00	Up to 2 hours	£12.00	Up to 2.5 hours	£15.00	Up to 3 hours	£18.00

**I HAVE NOTED THAT TEA TIME CLUB FINISHES AT 6PM  
A PENALTY FEE OF £10.00 PER HOUR OR PART THEREOF APPLIES FOR LATE COLLECTION**

As the club has limited availability please let the office or tea time club staff know if there is any planned absence. This will allow us to relocate the space for any 'one-off' bookings. Please let us know if your child no longer needs to attend Tea Time Club so that we can offer a place to children on the waiting list.

Signature of Parent/Guardian		Date	
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