



# Coopersale Hall School

Flux's Lane, Epping, Essex CM16 7PE

Tel: 01992 577133

## HEADMISTRESS

Miss Moreen Barnard B.SC. (HONS), B.ED.

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3 October 2022

Dear Parents

### Re: **October 2022 Headmistress's Letter**

I hope your children have enjoyed the first few weeks of term, particularly if you joined us for the first time in September. The pupils have settled very well and I have been delighted to see them rising to the challenges of the new school year.

Year 3 had a marvellous time at their camp, enjoying the experience of being outdoors with fellow pupils from the Oak-Tree schools and some lovely sunny weather. We are delighted that all year groups from Years 3-6 will have the opportunity to go on residential trips this year. It is a fantastic way to help our children with their independence.

### Change of Contact Details

Please log onto the portal and check that the contact details we have for you on the school system are up-to-date. If anything has changed, please inform the office so that we are able to contact you if necessary.

### The Car Park and Drop-off

Please reduce your speed when approaching the school on our driveway and drive carefully in our car parks. We have seen some cars driving too fast, which is a concern with young children walking nearby. Assume that children and adults will be around you. Our maintenance team helps with parking - please take note of their directions. If you are using the "Drop Off" lane, do so as swiftly as possible to avoid causing congestion. Never let your children wander around the car parks unsupervised and ensure that they do not climb on any of the fences around the car park as this is dangerous. None of our children should go to the dipping pond without any staff supervision.

We want to encourage all the children from Year 2 to use the drop off lane after half term. Not only does this encourage independence but it also means less traffic in the morning. You will have seen a member of SLT on duty at the gates every day to make sure your children feel comfortable making their way to their classes, and equally it is wonderful to see older siblings walking their younger siblings to class in the morning.

I know morning drop off is a lovely time to catch up with other families but to avoid traffic queues, please clear the car park as soon as you've dropped off your child.

### Hot Drinks

Please note that in the interests of safety, hot drinks are not permitted to be brought into the hall by guests attending assemblies, concerts, displays etc.

### Jewellery

Earrings are not allowed in school until Year 6. We advise that ears should be pierced at the beginning of the summer holiday so that the ear studs or rings can be removed easily when school begins in September. Only year 6 pupils are permitted to wear a small plain silver or gold stud, and then only on non-PE days. No earrings may be worn for any sporting activities or clubs.

### Adventure Playground

Please would parents ensure that their children do not use the Adventure Playground unless supervised by a member of staff.

### **Manners and Etiquette**

We like our pupils to have good manners, saying please and thank you as appropriate, standing aside for adults. We are encouraging all our pupils to use a knife and fork correctly to eat their main courses and spoons for desserts, and we would appreciate your support in these areas, particularly with the younger children.

### **Oak-Tree Challenge**

The Oak-Tree Challenge Scheme for pupils from Year 4 upwards, is gaining momentum and once again providing an incentive for children to participate in the variety of opportunities inside or outside school. The scheme runs throughout the year from the first day of term in September until the end of June.

The award is pupil-initiated. Some challenges are achievable in school time, others are designed to be undertaken out of school with parental support. Throughout the nine challenges there is a mixture of skills and activities being assessed, including voluntary work and independent study.

For each stage there is a requirement for self-reflection that is intended to become more detailed as the children get older. Pupils can only progress to each next award once the previous one has been completed. Evidence of the successful completion of challenges will be recorded in a logbook that must be kept up-to-date and completed by the pupils themselves. The supervising teacher, parent or other adult should countersign the relevant journal entry to verify the contents.

Bronze and Silver Award certificates will be presented in the final assemblies at the end of each academic year, and Gold Award certificates will be presented at each Speech Day and Prize Giving. All pupils who gain an award will also receive a pin badge to wear on their lapel. The Awards will be entered onto the pupils' permanent records and may be referred to in future references.

We hope that many children will choose to participate again this year and enjoy undertaking the challenge.

### **FORTHCOMING EVENTS**

#### **Open Morning**

Our Open Morning for prospective and current parents is on Tuesday, 4 October from 9.15am. Please let the office know if you would like to come along and see the school at work and refresh your memories of areas of the school with which you may be less familiar. Children from Years 5 & 6 will act as the official guides and I know they are looking forward to their first public appearance for the year as ambassadors for the School.

#### **Parents' Association**

The Friends of Coopersale Hall School (FoCHS) are holding their AGM on Thursday 10 October. The Committee works extremely hard to organise events and to enhance the children's experiences in school. If you would like to join the team then please contact the Chair, via the office. We will be grateful for as much support as possible. We are grateful for all the FoCHS team contributes.

#### **Remembrance Sunday**

Years 5 & 6 have been invited to attend the annual Remembrance Parade in Epping and lay a wreath on behalf of Coopersale Hall School on Sunday 13 November. Timings were on the letter sent out, please reply to the text back if have not done so already.

#### **Oak-Tree Fireworks**

You have already received a letter about this lovely event, which is to be held from 4.30pm to 6.45pm in the Oaklands grounds. All profits from the evening will go back to the Parents' Associations, with the teams from the four schools joining together to help run the event.

Due to the enormous demand, tickets will only be available to purchase before the event. Ticket sales will be limited to around 1050. Tickets will cost £7 per child or £12 per adult with a discounted price of £34 for a family of two children and two adults. Please follow the link here: [Fireworks Display 2022 - Book Here](#).

### Parents' Evenings – Whole School

Formal Parents' Evenings will be held after half term on Tuesday 15 November and Wednesday 16 November. You will be able to book your appointment on your child's portal on Monday 17 October. We will send out a text when this goes live.

The specialist subject teachers will also be available to speak with parents for the following subjects: Music, Science, PE, Computer, French on Tuesday 15 November in the hall. No appointment is necessary to see them, simply go to the hall and they will see parents who would like feedback on those subjects.

### Coffee Mornings

We are holding our annual coffee mornings again this year beginning after the half-term break. Matthew Hagger or Claire Osborn will join me on Thursday mornings starting on Thursday 10 November in the studio. These are a good opportunity to chat informally about life at the school and to raise any questions you have directly with us. The office will send you an invitation the week before and ask you to confirm via text if you would like to attend.

- Year 6 10 November 2022
- Year 5 24 November 2022
- Year 4 1 December 2022
- Year 3 8 December 2022
- Year 2 12 January 2023
- Year 1 19 January 2023
- Reception 26 January 2023
- Upper Kindergarten 2 February 2023
- Lower Kindergarten 9 February 2023

### DATES LIST

<b>Mon 3 October</b>	8am-1pm	School Photos Individual & Siblings Hall	<b>Whole School</b>
<b>Tues 4 October</b>	9am-11.30am	Open Morning Hall	<b>All Parents</b>
	9.15am	Headmistress Speaking re: Early Years, Infants and Juniors	
	10am	Headmistress Speaking re: Senior School	
<b>Wed 5 October</b>		NO SPARKS TODAY	<b>Years 4 to 6</b>
	9am-2.30pm	Tudor Workshop in school <u>Letter already sent</u>	<b>Year 2</b>
<b>Thurs 6 October</b>	9.30am-3pm	Trip to Epping Forest District Museum <u>Letter already sent</u>	<b>Year 4</b>
<b>Fri 7 October</b>	11am-3pm	Girls Football Competition The Grange Chigwell <u>Fixture sheet to follow</u>	<b>Year 6 Girls By Invitation</b>
		NO STREET DANCE TODAY	<b>Years 1 to 6</b>
<b>Mon 10 October</b>	9am-2.30pm	Trip to Suntrap Centre High Beech <u>Letter already sent</u>	<b>UK</b>
	9am-10am	FOCHS AGM Studio	<b>All Parents</b>

	1pm-3pm	Oak-Tree 5 a Side Football Competition Boys Oaklands School <u>Fixture sheet to follow</u>	<b>Years 5 &amp; 6 Boys By Invitation</b>
	1pm-3pm	Oak-Tree Netball Competition Girls Oaklands School <u>Fixture sheet to follow</u>	<b>Years 5 &amp; 6 Girls By Invitation</b>
<b>Thurs 13 October</b>	9am-1pm	Trip to Harlow Outdoor Pursuits Centre <u>Letter already sent</u>	<b>Year 5</b>
<b>Fri 14 October</b>	11am-3pm	Boys Football Competition The Grange Chigwell <u>Fixture sheet to follow</u>	<b>Year 6 Boys By Invitation</b>
<b>Thurs 20 October</b>	1pm-3pm	Flu Immunisations <u>Letter already sent</u>	<b>Reception to Year 6</b>

**HALF TERM HOLIDAYS MONDAY 24 OCTOBER – FRIDAY 4 NOVEMBER  
BACK TO SCHOOL MONDAY 7 NOVEMBER**

<b>Thurs 10 November</b>	8.40am-9.40am	Coffee Morning Studio	<b>Year 6</b>
	9am-3pm	Trip to Waltham Abbey Library <u>Letter to follow</u>	<b>Year 5</b>
<b>Fri 11 November</b>	10.30am-3pm	Girls Football Competition Barnet Power League <u>Fixture sheet to follow</u>	<b>Years 5 &amp; 6 Girls By Invitation</b>
<b>Sun 13 November</b>	1.55pm-4pm	Remembrance Sunday Parade <u>Letter already sent</u>	<b>Years 5 &amp; 6</b>
	4.30pm-6.45pm	Oak-Tree Firework Display Oaklands School <u>Letter already sent</u>	<b>All Welcome</b>
<b>Tues 15 November</b>	4pm-6.30pm	Parent's Evening Classrooms Specialist Teachers in the hall	<b>Whole School</b>
<b>Wed 16 November</b>	4pm-6.30pm	Parent's Evening Classrooms	<b>Whole School</b>
<b>Fri 18 November</b>	8.30am-10am	Oak-Tree Indoor Athletics Competition Peter May Centre <u>Fixture sheet to follow</u>	<b>Year 4 By Invitation</b>
	10.30am-12pm	Oak-Tree Indoor Athletics Competition Peter May Centre <u>Fixture sheet to follow</u>	<b>Year 6 By Invitation</b>
<b>Thurs 24 November</b>	8.40am-9.40am	Coffee Morning Studio	<b>Year 5</b>

	9am-4.30pm	Girls Football Competition Barnet Power League <u>Fixture sheet to follow</u>	<b>Years 3 &amp; 4 Girls By Invitation</b>
<b>Fri 25 November</b>	9am-2.30pm	Trip to Suntrap Centre High Beech <u>Letter to follow</u>	<b>Reception</b>
	11am-3pm	Girls & Boys Mixed Tag Rugby Competition Bancrofts Rugby Club <u>Fixture sheet to follow</u>	<b>Years 5 &amp; 6 By Invitation</b>

**AN INFORMATION SHEET WITH ALL OF OUR CHRISTMAS EVENTS WILL BE SENT OUT BEFORE HALF TERM**

As always, if you have any concerns or questions you wish to discuss, please contact your child's class teacher or telephone/email the school office to arrange an appointment with me or a member of the leadership team.

With kind regards

Yours sincerely



Moreen Barnard  
Headmistress



**OAK-TREE SCHOOLS** is the group name of:

BRAESIDE SCHOOL, BUCKHURST HILL • COOPERSALE HALL SCHOOL, EPPING • NORMANHURST SCHOOL, NORTH CHINGFORD • OAKLANDS SCHOOL, LOUGHTON

HEAD OFFICE ADDRESS: 6 ALBION HILL, LOUGHTON, ESSEX IG10 4RA

GROUP MANAGING PRINCIPAL & DIRECTOR: MR MATTHEW HAGGER B.A. (HONS), M.ED., PGCE CO-DIRECTORS: MR NICHOLAS HAGGER M.A. (OXON), MRS ANN HAGGER CERT. ED.

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